



Alumni Officer

Tasks:

- providing a platform through the Holland Alumni network for alumni, to re-establish, maintain and strengthen their contacts with their former host-institutions and with the Netherlands
- gather information in order to improve Dutch education promotional activities
- organize and manage a solid contact platform and website for Holland Alumni
- coordinate and contribute to the Holland Alumni virtual platform
- link alumni activities to relevant third party activities
- training and involvement of Holland alumni for promotion and Nuffic Neso activities
- organize events for Holland alumni
- provide information and guidance to students about the various possibilities for studying in Holland / The Netherlands

Competences:

- English language skills on a professional level
- Knowledge of the Dutch higher education system, preferably an alumnus of a Dutch higher education institution
- excellent communication skills
- excellent organization skills
- pro-active networking skills

Salary: 40.000 – 45.000 Roubles gross, depending on experience.

Social package

Deadline for applications: 11th January.

Please send your letter + CV to: info@nesorussia.org